

MISSION

To provide innovative solutions through excellent service and partnership with our customers, every time, every touch.



PROGRAM MANAGEMENT

- Agile Coaching & Transformation
- Agile Metrics (KPIs)
- Agile Training
- Enterprise Program Management
- Performance Management (SLAs)
- Performance Planning & Optimization
- Portfolio & Project Management Implementation
- Quality Management
- Risk Management
- Vendor Management



ACQUISITION MANAGEMENT

- Full Life-cycle Acquisition Support
- Project Management, Acquisition Planning
- RFP & RFQ Preparation, IGCE development
- Pre-Award Documentation & Source Selection
- Proposal Evaluation
- Cost & Price Analysis
- Post-Award Administration
- Agile Acquisition Management
- Performance Based Acquisition
- Policy, Process, Change Management Support
- Market Research, Studies, Analysis & Requirements Determination



BUSINESS GOVERNANCE & COMPLIANCE

- Budget Planning, Formulation, and Execution
- Business Case Development
- Capital Planning & Investment Control (CPIC)
- Cost Benefit Analysis
- FISMA, 508 Compliance
- Portfolio Management and Decision Support



SYSTEM ENGINEERING & IT SUPPORT

- Application Modernization
- Automated Testing
- Business Process Re-engineering
- Enterprise Architecture
- Enterprise Life Cycle Integration
- Full Stack Agile Development
- Lifecycle Management
- Operational and GAP Analysis
- Strategic and Tactical IT
- Infrastructure Planning
- Service Delivery Optimization
- Web Development
- Database Administration



RECORDS & LIBRARY MANAGEMENT

- Administration of Digital and Paper Records
- Circulation of Library Materials
- Data Entry & Data Cleanup
- File Maintenance
- Interlibrary Loan and Document Delivery
- Library Collection Management & Modernization
- Library Reference and Research
- Records Management
- Scanning, Imaging & Digitization



ADMINISTRATIVE SUPPORT

- Call Center & Reception Support
- Clerical Support
- Correspondence
- Data Entry
- Financial Support
- Invoice Validation
- Mailroom Services
- Research Support
- Scanning
- Shipment Processing
- Shredding

SBA Socioeconomic Certifications

- 8(a) (#C00i5i)
- HUBZone (#53175)
- EDWOSB

Unique Entity ID: HNK1ACJQTK73

CAGE Code: 767H4

GSA 8(a) STARS III GWAC (47QTCB21D0189)

- Information Technology Services
- Emerging Technology

GSA MAS Schedule (477QRAA18D007R)

- 8741 – Integrated Consulting Services
- 8747 – Integrated Business Program Support Services
- C13251 – Information Technology Professional Services

GSA IT MAS Schedule 70 (47QTCA18D00KP)

FAA eFAST MOA

(Contract Number 693KA9-18-A-00193)

Functional Areas:

- BAM – Business Administration Management
- CSD – Computer Systems Development
- CSS – Computer Systems Support

Maryland Consulting & Technical Services+ (CATS+)

(Contract Number 060B2490023)

Functional Areas:

- FA 03: Electronic Document Management
- FA 05: Software Engineering
- FA10: IT Management Consulting Services
- FA 11: Business Process Consulting Services
- FA 17: Documentation/Technical Writing

NAICS:

- 518210 - Data Processing, Hosting, and Related Services
- 541511 – Custom Computer Programming Services
- 541512 – Computer Systems Design Services
- 541519 – Other Computer Related Services
- 541611 – Administrative Management and General Management Consulting
- 541618 – Other Management Consulting Services
- 541990 - All Other Professional, Scientific, and Technical Services
- 561110 – Office Administrative Services
- 561410 – Document Preparation Services
- 611420 – Computer Training

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Established in 2014, the key to our success is our “people first” culture, and our commitment to quality, training, coaching and continuous growth.

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